

# Farmington High School

20655 Flagstaff Avenue Farmington, MN 55024

## Transcript Request Form

Please allow 1-2 weeks to process and mail transcript(s).

Cost is \$5.00 per transcript requested (*cash, check or money order-we cannot take electronic payment*).

To apply for college:

1. Submit completed application directly to the college.
2. Complete this transcript request form and submit to the registrar, Michelle Genske (3<sup>rd</sup> floor office).
3. If there is a portion of the application that your counselor needs to fill out, bring it to Ms. Genske with this form. She will get it to the appropriate counselor.

Student Name: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Graduation Year: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Please submit my official transcript(s) to:

1. \_\_\_\_\_

College, School, Scholarship, Employer, etc.

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip Code

2. \_\_\_\_\_

College, School, Scholarship, Employer, etc.

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip Code

More on back 

Student Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

(If student is under 18)

I hereby authorize Farmington High School to release my transcript (including classes, grades, GPA and standardized test scores) to place(s) indicated above.

For Office Use Only:

Check # \_\_\_\_\_ Cash \_\_\_\_\_

Amount: \_\_\_\_\_

Date Mailed: \_\_\_\_\_

3. \_\_\_\_\_  
College, School, Scholarship, Employer, etc.

\_\_\_\_\_

Street Address

\_\_\_\_\_

City, State, Zip Code

4. \_\_\_\_\_  
College, School, Scholarship, Employer, etc.

\_\_\_\_\_

Street Address

\_\_\_\_\_

City, State, Zip Code

5. \_\_\_\_\_  
College, School, Scholarship, Employer, etc.

\_\_\_\_\_

Street Address

\_\_\_\_\_

City, State, Zip Code

6. \_\_\_\_\_  
College, School, Scholarship, Employer, etc.

\_\_\_\_\_

Street Address

\_\_\_\_\_

City, State, Zip Code

7. \_\_\_\_\_  
College, School, Scholarship, Employer, etc.

\_\_\_\_\_

Street Address

\_\_\_\_\_

City, State, Zip Code

8. \_\_\_\_\_  
College, School, Scholarship, Employer, etc.

\_\_\_\_\_

Street Address

\_\_\_\_\_

City, State, Zip Code